

## FSHN Departmental Outcomes-Based Process for Continuous Curricular Improvement

Assessment Measure	Who is Assessed	Who is Involved in the Assessment Process	Steps to Discuss and Use the Assessment Results (Close to Loop)	Timeline
Outcomes Chart	Undergraduate students	1) Course instructors 2) Outcomes Assessment Committee 3) Outcomes Assessment and Curriculum Committees 4) Curriculum Committee	1) Instructors update artifacts (syllabus, assignment, evaluation, student samples) in the chart 2) Committee reviews outcomes chart and notifies Curriculum Committee of areas of concern (gaps or redundancy) 3) Committees convene faculty conversation groups to discuss student learning for specific outcomes (Special Topics Faculty Meetings, and Curriculum Discussion Sessions) 4) Committee implements curricular changes	1) January, prior to annual performance reviews 2) Annually 3) On-going 4) Annually with catalog revisions
Senior Surveys	Graduating seniors	1) Department student services specialist 2) Outcomes Assessment Committee 3) Curriculum Committee	1) Department student services specialist notifies students to complete online survey 2) Committee reviews compiled survey data and notifies Curriculum Committee of recommendations 3) Committee implements curricular changes	1) End of each semester 2) Annually 3) Annually with catalog revisions
Alumni Surveys	1-year Alumni	1) Department student services specialist 2) Outcomes Assessment Committee 3) Curriculum Committee	1) Department student services specialist obtains alumni contact information and administers online survey 2) Committee reviews compiled survey data and notifies Curriculum Committee of recommendations 3) Committee implements curricular changes	1) Annually in September 2) Annually 3) Annually with catalog revisions
Dietetic Internship Director Surveys	Dietetics graduates who were accepted into an accredited dietetic internship	1) Department student services specialist and DPD Director 2) Outcomes Assessment Committee 3) Curriculum Committee	1) Department student services specialist obtains dietetic internship directors' contact information and updates online survey; DPD Director emails internship directors to request completion of the survey 2) Committee reviews compiled survey data and notifies Curriculum Committee of recommendations 3) Committee implements curricular changes	1) Every two years, in summer 2) Every two years 3) Every two years
Course Evaluations	Course and instructor	1) Department Chair 2) Departmental committees	1) Department Chair reviews results, convenes faculty conversation groups to discuss specific concerns (Special Topics Faculty Meetings, and Curriculum Discussion Sessions), and notifies appropriate committees of proposed recommendations 2) Committees implement changes	1) End of each semester 2) On-going

## Didactic Program in Dietetics (DPD) Outcomes-Based Process for Continuous Curricular Improvement

Assessment Measure	Who is Assessed	Who is Involved in the Assessment Process	Steps to Discuss and Use the Assessment Results (Close to Loop)	Timeline
DPD Program Completion Rates	Students in the dietetics major enrolled in the FS HN 340 course; Students accepted into the BS/MS diet and exercise program	DPD Director and Academic Advisers	DPD Director reviews completion rates and initiates any program changes, if needed. Academic advisers schedule individual meetings with each student at least once a semester to review academic progress and make referrals as needed.	Each November (part of the annual accreditation report)
Internship Placement	Students completing DPD requirements	DPD Director	DPD Director monitors placement rates and follows up individually with students who applied and were not matched; director implements program changes, as needed.	April and November each year
Pass Rate on CDR Exam	Alumni who have taken the CDR exam	DPD Director	DPD Director reviews score summary and initiates any program changes, if needed.	Annually