

Name _____

Teamwork assessment

Ability	Never	Rarely	Sometimes	More often than not	Almost always	Always
	1	2	3	4	5	6
listen actively Understand in detail what is said to you; accurately paraphrase and appropriately respond to what is heard without interrupting	Rationale/evidence for rating: Plans for further development:					
	1	2	3	4	5	6
participate actively Be prepared, pay attention, be trustworthy, give clear/focused input, ask questions, solicit all viewpoints, don't dominate, keep accurate records, keep group momentum going	Rationale/evidence for rating: Plans for further development:					
	1	2	3	4	5	6
provide support Encourage participation of all, be welcoming and approachable, do your share/fill your assigned role, contribute consistently, give positive feedback and constructive criticism	Rationale/evidence for rating: Plans for further development:					
	1	2	3	4	5	6
decide collaboratively Make decisions all can live with, be adaptable, be open to compromises, give reasons for your views, assure equal/fair input among participants	Rationale/evidence for rating: Plans for further development:					
	1	2	3	4	5	6
manage conflicts Care about others, be open to others' points of view, keep communication open, diffuse negative emotions, agree to disagree	Rationale/evidence for rating: Plans for further development:					

(Adapted from Jiles, D., Huba, M. & Others, ISU (2000).)